

AGENDA
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL FIFTEEN

December 19, 2016 – 1:00 p.m.
Mutual Administration Conference Room

SHAREHOLDER(S') COMMENTS – Agenda items only (limited to 3 minutes per person)

CALL TO ORDER / ROLL CALL

INTRODUCTION OF GUESTS AND STAFF:

Mrs. Tran, GRF Representative
Ms. Hopkins, GRF Mutual Administration Director
Mr. Antisdell, GRF Building Inspector

APPROVAL OF MINUTES: **Regular Meeting of November 20, 2016**

| | |
|---|---------------|
| BUILDING INSPECTOR'S REPORT | Mr. Antisdell |
| a. Change Order for Petromat at Carports 8 and 13 | |
| b. Edge metal repair at Building 2 | |
| MUTUAL ADMINISTRATION DIRECTOR'S REPORT | Ms. Hopkins |
| GRF REPRESENTATIVE'S REPORT | Ms. Tran |
| SECRETARY'S REPORT/CORRESPONDENCE | Mrs. Reed |
| PRESIDENT'S REPORT | Mr. Friedman |
| VICE PRESIDENT'S REPORT | Mrs. Obenauer |
| CHIEF FINANCIAL OFFICER'S REPORT | Ms. Dunagan |
| BOARD REPORTS | |
| a. Laundry Rooms/Carports/Walkway Lights/Breezeway Lighting | Mr. Anderson |
| b. Landscaping | Mrs. Reed |
| c. Buildings 1 – 24 | Mrs. Obenauer |
| d. Buildings 25 – 48 | Ms. Rhodes |
| e. Emergency Preparedness Coordinator | Ms. Rhodes |
| f. Trees | Mr. Webster |

STAFF SECRETARY BREAK (TIME TO BE DETERMINED BY PRESIDENT)

OLD BUSINESS – a. Discuss amending Policy 7425.15 – Garden Areas, Trees, Shrubs
 b. Landscape contract – Landscape Committee report discuss/award
 c. Solar Project – discuss Solar Energy Committee report – act as recommended

NEW BUSINESS – a. Property Tax Postponement Program – discuss resolution that Mutual Fifteen will not permit action on

SHAREHOLDER(S') COMMENTS

ADJOURNMENT

EXECUTIVE SESSION (member issues, if required)

NEXT MEETING: January 15, 2017, at 1:00 p.m.
Administration Building, Conference Room A

INSPECTOR END OF YEAR REPORT MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: Jerry Antisdel

MUTUAL BOARD MEETING DATE: December 19, 2016

| PERMIT ACTIVITY | | | | | | | |
|-----------------|-----------------------|-----------------|--------------|------------|--------------|----------------------------|-----------------------|
| UNIT # | DESCRIPTION OF WORK | GRF/CITY PERMIT | PERMIT ISSUE | COMP. DATE | CHANGE ORDER | RECENT INSPECTION | CONTRACTOR / COMMENTS |
| 1-C | KITCHEN COUNTER TOPS | BOTH | 10/26/16 | 02/30/17 | NO | | MAMUSCIA |
| 1-Q | BATHROOM REMODEL | BOTH | 03/26/16 | 05/26/16 | YES | 4/14/16 PLUMBING | LOS AL BLDRS |
| 1-Q | BATHROOM REMODEL | BOTH | 03/26/16 | 05/26/16 | YES | 06/09/16 FINAL | LOS AL BLDRS |
| 1-R | WASHER/DRYER/COUNTERS | BOTH | 06/01/16 | 08/18/16 | | NONE | LOS AL BLDRS |
| 1-R | WASHER/DRYER/COUNTERS | BOTH | 06/01/16 | 08/18/16 | YES | ROUGH/PLUMB/DRYWALL | LOS AL BLDRS |
| 1-R | WASHER/DRYER/COUNTERS | BOTH | 06/01/16 | 08/18/16 | YES | 10/05/16 FINAL | LOS AL BLDRS |
| 2-A | REMODEL | BOTH | 05/15/16 | 12/15/16 | NO | NONE | KRESS |
| 2-A | REMODEL | BOTH | 05/15/16 | 12/15/16 | NO | 10/06/16 FOOTING | KRESS |
| 2-Q | KITCHEN REMODEL | BOTH | 10/01/16 | 01/31/17 | NO | NONE | LOS AL BLDRS |
| 3-A | RETROFIT WINDOWS | BOTH | 01/15/16 | 01/18/16 | NO | 4/1/16 FINAL | SHOW CASE NOT DONE |
| 3-A | REMODEL SHOWERS | BOTH | 03/04/16 | 06/01/16 | NO | 5/11/16 FINAL | BULTSMA INNOVATION |
| 3-A | PATIO SLAB/CLOSET | BOTH | 04/26/16 | 06/30/16 | NO | 06/01/16 FOOTINGS | LOS AL BLDRS |
| 3-A | PATIO SLAB/CLOSET | BOTH | 04/26/16 | 06/30/16 | YES | 07/01/16 FRAM/ELEC/ROOF | LOS AL BLDRS |
| 3-A | PATIO SLAB/CLOSET | BOTH | 04/26/16 | 06/30/16 | YES | 07/07/16 INSULATION | LOS AL BLDRS |
| 3-A | PATIO SLAB/CLOSET | BOTH | 04/26/16 | 06/30/16 | YES | 07/11/16 DRYWALL | LOS AL BLDRS |
| 3-A | PATIO SLAB/CLOSET | BOTH | 04/26/16 | 06/30/16 | YES | 07/25/16 FINAL | LOS AL BLDRS |
| 3-A | CAN LIGHTS | BOTH | 04/18/16 | 06/18/16 | NO | 5/11/16 FINAL | AG CONSTRUCTION |
| 3-G | DISHWASHER | BOTH | 05/06/16 | 05/30/16 | NO | 05/30/16 | LOS AL BLDRS |
| 3-G | HEATING/AIR/HEAT PUMP | BOTH | | | NO | 06/13/16 FINAL | GREENWOOD |
| 3-H | REPLACE HEAT PUMP | BOTH | 04/15/16 | 07/15/16 | NO | 05/19/16 FINAL | GREENWOOD |
| 3-J | SHOWER CUT | BOTH | 08/22/16 | 09/22/16 | NO | NONE | NU-KOTE |
| 3-P | SHOWER/WASHER/DRYER | BOTH | 11/06/15 | 05/10/16 | YES | NONE | AG CONSTRUCTION |
| 3-Q | HEAT PUMP | BOTH | 08/01/16 | 09/01/16 | NO | 08/04/16 FINAL | ALPINE |
| 3-Q | KITCHEN REMODEL | BOTH | 10/01/16 | 01/31/17 | NO | NONE | LOS AL BLDRS |
| 3-Q | KITCHEN/REMODEL | BOTH | 10/01/16 | 01/31/17 | NO | 11/08/16 PLUMB/ELEC/FRAM | LOS AL BLDRS |
| 3-Q | KITCHEN/REMODEL | BOTH | 10/01/16 | 01/13/17 | NO | 11/15/16 DRYWALL | LOS AL BLDRS |
| 5-A | ROOM ADDITION | BOTH | 07/20/16 | 10/15/16 | NO | NONE | KBI CONSTRUCTION |
| 5-A | ROOM ADDITION | BOTH | 07/20/16 | 10/15/16 | NO | 09/20/16 FOOTINGS | KBI CONSTRUCTION |
| 5-B | ROOM ADDITION | BOTH | 10/24/15 | 05/20/16 | ES 07/20/16 | 08/16/16 FINAL | NATIONWIDE |
| 5-L | LIGHTS/CROWN MOLDING | BOTH | 08/08/16 | 09/08/16 | NO | 09/08/16 FINAL | SWENMAN |
| 7-J | WASHER/DRYER | BOTH | 05/23/16 | 06/30/16 | YES | NONE | LOS AL BLDRS |
| 7-J | WASHER/DRYER | BOTH | 05/23/16 | 06/30/16 | NO | 5/23/16 ROUGH PLUMBING | LOS AL BLDRS |
| 7-J | WASHER/DRYER | BOTH | 05/23/16 | 06/30/16 | NO | 06/03/16 DRYWALL NAILING | LOS AL BLDRS |
| 7-J | WASHER/DRYER | BOTH | 05/23/16 | 06/30/16 | NO | 06/14/16 FINAL | LOS AL BLDRS |
| 7-J | FLOORING | GRF | 06/08/16 | 06/12/16 | NO | 06/12/16 | FAMILY FLOORS |
| 7-M | HEAT PUMP | BOTH | 07/31/16 | 08/31/16 | NO | 08/31/16 FINAL | GREENWOOD |
| 8-C | REMODEL | BOTH | 04/11/16 | 06/01/16 | NO | 4/25/16 PLUMBING | BERGKVIST |
| 8-C | REMODEL | BOTH | 04/11/16 | 06/01/16 | NO | 4/29/16 FOOTINGS | BERGKVIST |
| 8-C | REMODEL | BOTH | 04/11/16 | 06/01/16 | NO | 5/06/16 FRAM/ELEC | BERGKVIST |
| 8-C | REMODEL | BOTH | 04/11/16 | 06/01/16 | NO | 05/10/16 DRYWALL NAILING | BERGKVIST |
| 8-C | REMODEL | BOTH | 04/11/16 | 06/01/16 | NO | 06/14/16 FINAL | BERGKVIST |
| 8-E | HEATING/AIR/HEAT PUMP | BOTH | 05/03/16 | 06/01/16 | NO | 06/13/16 FINAL | GREENWOOD |
| 9-F | CABINETS/COUNTERS/KIT | BOTH | 05/23/16 | 07/23/16 | NO | NONE | LOS AL BLDRS |
| 9-F | CABINETS/COUNTERS/KIT | BOTH | 05/23/16 | 07/23/16 | NO | 07/11/16 ELEC/FRAM/PLUMB | LOS AL BLDRS |
| 9-F | CABINETS/COUNTERS/KIT | BOTH | 05/23/16 | 07/23/16 | NO | 08/16/16 FINAL | LOS AL BLDRS |
| 9-H | CART PAD/GFC OUT LET | BOTH | 06/25/16 | 07/30/16 | NO | 07/29/16 FINAL | LOS AL BLDRS |
| 10-G | WASHER/DRYER | BOTH | 04/13/16 | 06/24/16 | NO | 04/16/16 PLUMBING | BERGKVIST |
| 10-G | WASHER/DRYER | BOTH | 04/13/16 | 06/24/16 | NO | 04/20/16 FINAL | BERGKVIST |
| 10-H | WASHER/DRYER | BOTH | 06/24/16 | 09/05/16 | NO | NONE | PUROCLEAN |
| 10-H | WASHER/DRYER | BOTH | 06/24/16 | 09/05/16 | NO | 07/22/16 WIRING/FRAM/PLUMB | PUROCLEAN |
| 10-H | WASHER/DRYER | BOTH | 06/24/16 | 09/05/16 | NO | 07/26/16 LATH/DRYWALL | PUROCLEAN |
| 10-H | WASHER/DRYER | BOTH | 06/24/16 | 09/05/16 | NO | FINAL | PUROCLEAN |
| 11-J | KITCHEN COUNTER TOPS | GRF | 09/15/16 | 10/15/16 | NO | 09/26/16 FINAL | SWENMAN |

INSPECTOR END OF YEAR REPORT MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: Jerry Antisdel

MUTUAL BOARD MEETING DATE: **December 19, 2016**

| | | | | | | | |
|------|-----------------------|------|----------|----------|-----|-----------------------------|--------------------|
| 11-M | HEAT PUMP | BOTH | 06/28/16 | 07/01/16 | NO | 07/12/16 FINAL | YES |
| 11-M | CEILING FANS | GRF | 06/30/16 | 07/14/16 | NO | 07/12/16 FINAL | YES |
| 9-H | WINDOWS | BOTH | 11/17/16 | 12/30/16 | NO | NONE | LOS AL BLDRS |
| 14-C | COUNTER TOPS/ LIGHTS | BOTH | 09/12/16 | 10/10/16 | YES | 11/21/16 FINAL | BERGKVIST |
| 15-H | KITCHEN/HEAT PUMP | BOTH | 06/30/16 | 09/24/16 | NO | NONE | LOS AL BLDRS |
| 15-H | KITCHEN/HEAT PUMP | BOTH | 06/30/16 | 09/24/16 | NO | 07/26/16 UNDERGROND PLUMB | LOS AL BLDRS |
| 15-H | KITCHEN/HEAT PUMP | BOTH | 06/30/16 | 09/24/16 | NO | 08/15/16 FRAM/ELEC/PLUMB | LOS AL BLDRS |
| 15-H | BLOCK WALL | BOTH | 06/30/16 | 09/24/16 | YES | 09/26/16 WALL FOOTINGS | LOS AL BLDRS |
| 15-H | BLOCK WALL | BOTH | 06/30/16 | 09/24/16 | YES | 10/06/16 REBAR | LOS AL BLDRS |
| 16-H | HEAT PUMP | BOTH | 08/02/16 | 11/02/16 | NO | 09/21/16 FINAL | GREENWOOD |
| 17-G | CEILINGS/ PATIO SLAB | BOTH | 08/01/16 | 08/24/16 | NO | NONE | HADI |
| 17-G | CEILINGS/ PATIO SLAB | BOTH | 08/01/16 | 08/24/16 | NO | 08/12/16 FRAMING/ELECTRICAL | HADI |
| 17-G | CEILINGS/ PATIO SLAB | BOTH | 08/01/16 | 08/24/16 | NO | 11/04/16 FINAL | HADI |
| 17-K | HEATING/AIR/HEAT PUMP | BOTH | 11/14/16 | 02/14/17 | NO | NONE | GREENWOOD |
| 17-R | HEATING/AIR/HEAT PUMP | BOTH | 11/14/16 | 02/14/16 | NO | 11/22/16 FINAL | GREENWOOD |
| 18-B | SHOWER | BOTH | 10/06/16 | 11/10/16 | NO | NONE | LOS AL BLDRS |
| 18-B | SHOWER | BOTH | 10/06/16 | 11/10/16 | NO | 11/02/16 PLUMBING | LOS AL BLDRS |
| 18-B | SHOWER | BOTH | 10/06/16 | 11/10/16 | NO | 11/4/2016 HOT MOP SHOWER | LOS AL BLDRS |
| 18-B | SHOWER | BOTH | 10/06/16 | 11/10/16 | NO | 11/07/16 LATHING | LOS AL BLDRS |
| 21-K | KITCHEN CABINETS | BOTH | 07/25/16 | 08/15/16 | YES | 11/07/16 FINAL | AMORE DESIGN |
| 21-K | KITCHEN CABINETS | BOTH | 07/25/16 | 08/15/16 | YES | ROUGH ELECTRICAL/HOOD | AMORE DESIGN |
| 21-R | KITCHEN/WASHER/DRYER | BOTH | 04/15/16 | 06/15/16 | NO | 5/17/16 ELECT/PLUMBING | BJ & CO |
| 21-R | KITCHEN/WASHER/DRYER | BOTH | 04/15/16 | 06/15/16 | NO | 5/23/16 DRYWALL NAILING | BJ & CO |
| 21-R | KITCHEN/WASHER/DRYER | BOTH | 04/15/16 | 06/15/16 | NO | 06/16/16 FINAL | BJ & CO |
| 23-D | ELECTICAL PANEL | BOTH | | | NO | 06/01/16 FINAL | OGAN |
| 24-B | WINDOWS | BOTH | 10/10/16 | 10/21/16 | NO | 10/28/16 FINAL | SEAPORT SASH DOORS |
| 21-K | KITCHEN CABINETS | BOTH | 07/25/16 | 08/15/16 | YES | | |
| 24-B | HEATING/AIR/HEAT PUMP | BOTH | 10/26/16 | 11/26/16 | NO | NONE | ALPINE |
| 26-C | REMODEL KITCHEN | BOTH | 03/10/16 | 05/10/16 | NO | NONE | AG CONSTRUCTION |
| 27-E | BATHTUB | BOTH | 07/17/16 | 08/30/16 | NO | NONE | LOS AL BLDRS |
| 27-E | BATHTUB | BOTH | 07/17/16 | 08/30/16 | NO | 08/24/16 ROUGH PLUMBING | LOS AL BLDRS |
| 27-E | BATHTUB | BOTH | 07/17/16 | 08/30/16 | NO | 09/12/16 FINAL | LOS AL BLDRS |
| 27-H | INSPECTION OF SEWER | GRF | 10/10/16 | 11/15/16 | NO | NONE | KRESS |
| 29-B | ROOM ADDITION | BOTH | 04/15/16 | 07/15/16 | NO | 05/10/16 FOOTINGS | LOS AL BLDRS |
| 29-B | ROOM ADDITION | BOTH | 04/15/16 | 07/15/16 | NO | 06/01/16 FRAMING/ELECTRICAL | LOS AL BLDRS |
| 29-B | ROOM ADDITION | BOTH | 04/15/16 | 07/15/16 | NO | 06/13/16 INSULATION | LOS AL BLDRS |
| 29-B | ROOM ADDITION | BOTH | 04/15/16 | 07/15/16 | NO | 07/15/16 FINAL | LOS AL BLDRS |
| 29-D | ROOM ADDITION | BOTH | 11/10/15 | 05/31/16 | YES | 08/25/16 FINAL | AG CONSTRUCTION |
| 29-M | ROOM ADDITION | BOTH | 08/15/16 | 05/31/16 | YES | 08/25/16 FINAL | AG CONSTRUCTION |
| 30-E | PATIO SLAB | BOTH | 05/09/16 | 05/29/16 | NO | 5/17/16 FOOTINGS | OGAN |
| 30-E | PATIO SLAB | BOTH | 05/09/16 | 05/29/16 | NO | 05/29/16 FINAL | OGAN |
| 30-H | BATHT VANITIES | BOTH | 07/25/16 | 09/01/16 | NO | 08/08/16 FINAL | BJ & COMPANY |
| 31-D | ROOM ADDITION | BOTH | 11/01/16 | 12/06/17 | NO | NONE | CGR |
| 32-G | ROOM ADDITION | BOTH | 01/15/16 | 05/30/16 | NO | 03/22/16 FRAMING | LOS AL BLDRS |
| 32-G | ROOM ADDITION | BOTH | 01/15/16 | 05/30/16 | NO | FINAL | LOS AL BLDRS |
| 32-M | WINDOWS | BOTH | 06/27/16 | 07/08/16 | NO | NONE | BODIES GLASS |
| 33-A | REMODEL | BOTH | 05/08/16 | 10/28/16 | NO | NONE | KONRAD |
| 33-A | REMODEL | BOTH | 05/08/16 | 10/28/16 | NO | 08/03/16 GROUND/ROUGH/PLU | KONRAD |
| 33-A | REMODEL | BOTH | 05/08/16 | 10/28/16 | NO | 08/05/16 ROUGH ELECTRICAL | KONRAD |
| 33-A | REMODEL | BOTH | 05/08/16 | 10/28/16 | NO | 08/09/16 FRAM/INSULATION | KONRAD |
| 33-A | REMODEL | BOTH | 05/08/16 | 10/28/16 | NO | 08/11/16 DRYWALL NAILING | KONRAD |
| 33-A | REMODEL | BOTH | 05/08/16 | 10/28/16 | NO | 10/28/16 FINAL | KONRAD |
| 34-R | HEATING/AIR/HEAT PUMP | BOTH | 08/24/16 | 10/30/16 | NO | 10/28/16 FINAL | GREENWOOD |
| 37-B | SHOWER | BOTH | 05/09/16 | 05/23/16 | NO | 05/11/16 PLB/FRAM | BERGKVIST |
| 37-B | SHOWER | BOTH | 05/09/16 | 05/23/16 | NO | 06/03/16 FINAL | BERGKVIST |
| 37-Q | HEATING/AIR/HEAT PUMP | BOTH | 03/30/16 | 06/10/16 | NO | 04/26/16 | GREENWOOD |
| 39-C | HEATING/AIR/HEAT PUMP | BOTH | 03/30/16 | 06/10/16 | NO | 06/14/16 FINAL | GREENWOOD |
| 40-B | KITCHEN REMODEL | BOTH | 01/30/17 | 02/28/17 | NO | NONE | BERGKVIST |

INSPECTOR END OF YEAR REPORT MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: **Jerry Antisdel**

MUTUAL BOARD MEETING DATE: **December 19, 2016**

| | | | | | | | |
|---------------------------------------|-----------------------|------|----------|----------|-----|---------------------------|-----------------------|
| 40-D | WINDOWS | BOTH | 07/24/16 | 09/19/16 | NO | 08/29/16 FINAL | LOS AL BLDRS |
| 42-F | HEATING/AIR/HEAT PUMP | BOTH | 10/27/16 | 11/27/16 | NO | 11/02/16 FINAL | ALPINE |
| 42-H | HEAT PUMP | BOTH | 08/11/16 | 10/11/16 | NO | 10/07/16 FINAL | ALPINE |
| 42-H | KITCHEN COUNTER TOPS | BOTH | 02/28/16 | 05/30/16 | NO | 07/02/16 FINAL | MAMUSCIA |
| 42-J | HEAT PUMP | BOTH | 03/22/16 | 04/22/16 | NO | 05/06/16 FINAL | ALPINE |
| 43-B | HEATING/AIR/HEAT PUMP | BOTH | 11/28/16 | 12/28/16 | NO | NONE | ALPINE |
| 43-H | PATIO/BLOCK WALL | BOTH | 08/29/16 | 10/03/16 | NO | NONE | BERGKVIST |
| 43-H | PATIO/BLOCK WALL | BOTH | 08/29/16 | 10/03/16 | NO | 09/12/16 FRAM/PLUMB/ELECT | BERGKVIST |
| 43-H | PATIO/BLOCK WALL | BOTH | 08/29/16 | 10/03/16 | YES | 09/19/16 FOOTING | BERGKVIST |
| 45-F | BATHROOM ENCLOSURES | GRF | 03/31/16 | 05/15/16 | NO | 4/29/16 FINAL | LOS AL BLDRS |
| 46-P | SHOWERS/COUNTER TOPS | BOTH | 09/01/16 | 10/14/16 | NO | NONE | LOS AL BLDRS |
| 46-P | SHOWERS/COUNTER TOPS | BOTH | 09/01/16 | 10/14/16 | NO | 09/22/16 ROUGH PLUMBING | LOS AL BLDRS |
| 46-P | SHOWERS/COUNTER TOPS | BOTH | 09/01/16 | 10/14/16 | NO | 09/28/16 DRYWALL | LOS AL BLDRS |
| 46-P | SHOWERS/COUNTER TOPS | BOTH | 09/01/16 | 10/14/16 | NO | 10/22/16 FINAL | LOS AL BLDRS |
| 47-D | WINDOWS/ COUNTER TOP | BOTH | 07/20/16 | 07/28/16 | NO | 08/24/16 FINAL | SEASCAPE |
| 47-D | SHOWER | BOTH | 06/24/16 | 07/15/16 | NO | NONE | WRIGHTS LABOR SERVICE |
| 47-D | SHOWER | BOTH | 06/24/16 | 07/15/16 | NO | 08/16/16 DRYWALL NAILING | WRIGHTS LABOR SERVICE |
| 47-D | SHOWER | BOTH | 06/24/16 | 07/15/16 | NO | 08/31/16 FINAL | WRIGHTS LABOR SERVICE |
| 46-B | BATH REMODEL | BOTH | 11/10/16 | 12/30/16 | NO | NONE | A.C.R. CONSTRUCTION |
| 47-G | SKYLIGHTS | BOTH | 07/25/16 | 08/08/16 | YES | NONE | BERGKVIST |
| ALL SHADED AREAS HAVE BEEN SIGNED OFF | | | | | | | |

INSPECTOR END OF YEAR REPORT MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: Jerry Antisdel

MUTUAL BOARD MEETING DATE: December 19, 2016

| ESCROW ACTIVITY | | | | | | | |
|-----------------|-----|----------|----------|----------|----------|----------|--------------------|
| UNIT # | NMI | PLI | NBO | FI | FCOEI | ROF | DOCUMENTS/COMMENTS |
| 1-H | | 01/16/15 | | | | | |
| 2-C | | 04/01/16 | 09/26/16 | 09/30/16 | 10/14/16 | 10/26/16 | |
| 3-B | | 09/30/16 | | | | | |
| 3-G | | 11/19/14 | 04/01/16 | 04/13/16 | 04/25/16 | 05/17/16 | |
| 7-D | | 08/01/16 | | | | | |
| 7-J | | 11/10/15 | 04/04/16 | 04/08/16 | 04/20/16 | 05/27/16 | |
| 8-A | | 09/22/16 | | | | | |
| 8-G | | 05/20/16 | 06/21/16 | 06/21/16 | 07/06/16 | 07/27/16 | |
| 10-P | | 07/25/16 | 07/27/16 | 08/05/16 | 08/19/16 | 09/15/16 | |
| 11-M | | 05/10/16 | 06/09/16 | 06/13/16 | 06/27/16 | 07/06/16 | |
| 12-B | | 03/25/16 | 09/08/16 | 09/08/16 | 09/22/16 | 10/12/16 | |
| 13-K | | 03/25/16 | 07/19/16 | 07/20/16 | 08/03/16 | 08/31/16 | |
| 14-Q | | 05/20/16 | 07/05/16 | 07/06/16 | 07/19/16 | 08/31/16 | |
| 14-R | | 09/16/15 | 05/10/16 | 05/19/16 | 06/03/16 | 07/06/16 | |
| 15-B | | 12/16/15 | 03/03/16 | 03/10/16 | 03/22/16 | | |
| 15-F | | 06/20/16 | 07/20/16 | 07/27/16 | 08/10/16 | 08/31/16 | |
| 15-H | | 03/18/16 | 05/11/16 | 05/17/16 | 06/01/16 | 06/27/16 | |
| 16-A | | 08/03/16 | 09/22/16 | 09/23/16 | 10/07/16 | 10/31/16 | |
| 17-E | | 09/30/16 | | | | | |
| 17-G | | 04/16/16 | 06/08/16 | 07/08/16 | 07/22/16 | 08/31/16 | |
| 17-L | | 05/20/16 | 06/08/16 | 06/09/16 | 07/12/16 | 07/12/16 | |
| 17-M | | 05/20/16 | 08/31/16 | 09/01/16 | 09/16/16 | 09/27/16 | |
| 20-G | | 08/11/16 | | | | | |
| 21-F | | 08/01/16 | 08/22/16 | 08/24/16 | 09/08/16 | 09/27/16 | |
| 21-H | | 09/23/16 | 10/04/16 | 10/11/16 | 10/25/16 | 11/04/16 | |
| 22-D | | 04/01/16 | | | | | |
| 23-C | | 06/24/16 | 08/10/16 | 08/15/16 | 08/29/16 | 09/15/16 | |
| 23-J | | 08/17/16 | 09/20/16 | 09/23/16 | 10/07/16 | 10/31/16 | |
| 23-L | | 10/08/14 | | | | | |
| 23-R | | 09/21/16 | | | | | |
| 24-C | | 09/17/16 | 07/26/16 | 07/26/16 | 08/09/16 | 08/08/16 | |
| 26-D | | 05/23/16 | 08/18/16 | 08/19/16 | 09/02/16 | 10/26/16 | |
| 27-F | | 10/21/16 | 11/16/16 | 11/18/16 | 12/05/16 | | |
| 29-F | | 10/21/16 | | | | | |
| 29-M | | 08/25/16 | | | | | |
| 30-A | | 09/16/16 | | | | | |
| 32-D | | 09/21/16 | | | | | |
| 32-N | | 06/30/16 | | | | | |
| 32-P | | 03/23/16 | 05/03/16 | 05/17/16 | 06/01/16 | 07/12/16 | |
| 33-A | | 11/02/16 | | | | | |
| 41-A | | 12/11/15 | | | | | |
| 42-F | | 11/12/16 | 09/01/16 | 09/01/16 | 09/15/16 | 10/03/16 | |
| 41-R | | 11/01/16 | | | | | |
| 42-K | | 05/20/14 | | | | | |
| 43-H | | 03/24/16 | 07/08/16 | 07/08/16 | 07/22/16 | 08/16/16 | |
| 44-G | | 09/16/16 | | | | | |
| 46-K | | 11/14/16 | | | | | |

ALL SHADED AREAS HAVE BEEN SIGNED OFF

NMI = New Member Inspection PLI = Pre-Listing Inspection NBO = New Buyer Orientation
 FI = Final Inspection FCOEI = Final COE Inspection ROF = Release of Funds

INSPECTOR END OF YEAR REPORT MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: Jerry Antisdel

MUTUAL BOARD MEETING DATE: **December 19, 2016**

| CONTRACTS | |
|--|--|
| PROJECTS | PROJECT |
| LANDSCAPE BIDS NOVEMBER MEETING | SIDEWALK AND FLOW LINE BLDGS 29 TO 34 COMPLETED |
| NEW CONTRACT FOR 2017 RF \$ 31,200.00 | BUILDINGS 17 AND 23 SIDEWALK REPLACEMENT COMPLETED |
| NEW CONCRETE AT CARPORTS 8 & 13 COMPLETED | |
| ONEWAY STRIPPING AT CARPORTS 8 & 13 MJJURADO FOR \$3,200 | |
| EMPIRE PIPE CLEANING GOOD THROUGH 2016 | FENN CONTRACT GOOD THROUGH 2016 |
| ALL SHADED AREAS HAVE BEEN SIGNED OFF | |
| STORAGE SHEDS | |
| SOLOR FOR LAUNDRY | |
| SURVEY CONCRETE FOR 12 MORE BUILDINGS | |
| | |
| CALLS AND VISITS TO UNITS | CALLS ON LIFTS |
| 380 | 81 |

MUTUAL OPERATIONS**PHYSICAL PROPERTY****DRAFT POLICY WITH AMENDMENTS****Garden Areas, Trees, Shrubs - Mutual Fifteen**

WHEREAS, plant growth originating in the areas around an apartment extending not more than 60 inches from the building foundation and patio walls is the responsibility of the Mutual, and

WHEREAS, at such times it is necessary to paint and/or make repairs to the exterior portions of the buildings of this Mutual,

NOW, THEREFORE BE IT RESOLVED, that upon the transfer of the share of stock for such apartment, any garden area extending beyond the 60-inch limit will be brought back to the 60-inch limit at the transferor's expense, and

BE IT FURTHER RESOLVED, that all vines, plants and bushes must be free standing or supported by trellises which are anchored in the ground, with all bushes planted at least 18 inches from buildings or walls, and climbing bushes and vines shall be kept away from building and wall surfaces with a height not to exceed 8 feet, and

~~BE IT FURTHER RESOLVED, that residents shall obtain the Mutual's approval prior to planting any trees, understanding that all trees must be planted at least 8 feet from a building, wall or walkway, and~~

BE IT FURTHER RESOLVED, that Mutual gardeners will trim back plants and trees which overhang the grass or walkway areas and interfere with mowing and edging, and will ensure that all plants are trimmed at least 12 inches from buildings and walls and 6 inches from the ground and that all handrails and supporting structures around stairways and handicapped lifts are free of plant branches and vines.

Mutual 15 garden restrictions:**The following may not be planted in resident garden areas:**

- Any, and all, ivy
- Any mint
- Asparagus fern
- Baby tears
- Bamboo (heavenly bamboo, Nandina, is acceptable)
- Bougainvillea
- Cedar type bushes
- Plastic or artificial plants/flowers
- Spider wort family
- Trees of any type
- Vegetables
- Wisteria

(Additional Board amendments added 11/29/16 jl)

MUTUAL OPERATIONS

PHYSICAL PROPERTY

DRAFT POLICY WITH AMENDMENTS

Garden Areas, Trees, Shrubs - Mutual Fifteen

Potted plants must have a container saucer, root barrier or paver under each container.

Plants cannot be kept in nursery containers and must be repotted.

Residents should be mindful not to have excessive garden pots.

No vegetables in the ground; tomatoes must be planted in a pot.

No empty pots, pavers or unused gardening items can be stored in the gardens (i.e. bags of soil).

Shareholders are responsible for watering, fertilizing, pest control, planting and repotting any plants. Mutual contract gardeners should not be used for these tasks but can be hired by the hour. Contact the Landscape Director for details.

About every 4-6 weeks, the Mutual contract gardeners will trim bushes, rake/blow out the gardens, cultivate and weed.

If resident wants to maintain their own garden, they can obtain red flags from the Landscape Director, and place them in the flower bed area.

If residents weed their gardens, they must dispose of the debris – not wait for the gardener to throw away.

Residents shall not trim any Mutual tree or plant without first obtaining Landscape Director's approval.

Residents cannot install any plants or trees in the common Mutual property or tree wells. The tree wells must be clear of all plants and objects.

New edging must have Board approval.

MUTUAL ADOPTION

AMENDMENT(S)

FIFTEEN: 18 Aug 97

date ratified

(Additional Board amendments added 11/29/16 jl)