

A G E N D A
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL FIFTEEN
January 16, 2018
Meeting begins at 9:00 a.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. SHAREHOLDER COMMENTS (2-3 minutes per shareholder. Agenda items only)
3. ROLL CALL
4. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S):

Mr. Crossley, GRF Representative
Ms. Hopkins, Mutual Administration Director
Mr. Antisdell, Building Inspector
Mrs. Poynter, Recording Secretary
5. APPROVAL OF MINUTES:
Regular Meeting Minutes of November 20, 2017
6. BUILDING INSPECTOR'S REPORT Mr. Antisdell
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (p. 3-7)
 - a. Sidewalk repair
 - b. Termite inspections
7. GRF Representative Mr. Crossley
10. **UNFINISHED BUSINESS**

No unfinished business
11. **NEW BUSINESS**
 - a. Discuss green zone change to yellow loading zone (p. 9)
 - b. Discuss OC Fire Authority (lock box master keys) (p. 11)
 - c. Discuss Incident Reports concerning Mutual Boards (p. 13)
 - d. Discuss transformer beautification
 - e. Discuss rescinding Policy 7701 – Personal Property Insurance and adopting Policy 7701.15 – Personal Property Insurance (p. 15-17)
 - f. Appoint committee for Inspection of Vacant, Unoccupied or Seasonal-Use Units (p. 19)

(Tuesday, January 09, 2018 cp)

INSPECTOR MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: Jerry Antisdel

MUTUAL BOARD MEETING DATE: REPORT FOR JANUARY FOR 2017

PERMIT ACTIVITY							
UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	RECENT INSPECTION	CONTRACTOR / COMMENTS
1-C	COUNTER TOP	BOTH	11/01/16	02/30/17	NO	03/29/17 FINAL	MAMUSCIA
2-A	REMODEL	BOTH	05/15/16	12/15/16	NO	10/06/16 BAY FOOTING	KRESS
2-A	REMODEL	BOTH	05/15/16	12/15/16	NO	11/17/16 GROUND/ROUGH/PLU	KRESS
2-A	REMODEL	BOTH	05/15/16	12/15/16	NO	12/12/16 FRAM/ELEC	KRESS
2-A	REMODEL	BOTH	05/15/17	12/15/16	YES	12/15/16 INSULATION	KRESS
2-A	REMODEL	BOTH	05/15/17	12/15/16	YES	12/22/16 DRYWALL	KRESS
2-A	REMODEL	BOTH	05/15/16	12/15/16	YES	01/03/17 SHOWER PAN	KRESS
2-A	REMODEL	BOTH	05/15/17	12/15/16	YES	01/06/17 LATHING	KRESS
2-A	REMODEL	BOTH	05/15/17	12/15/16	YES	08/17/17 FINAL	KRESS
2-C	CART PAD	GRF	01/25/17	01/31/17	NO	03/29/17 FINAL	JOHNS LANDSCAPE
2-C	HEAT PUMP	BOTH	01/19/17	02/19/17	NO	01/27/17 FINAL	ALPINE
2-C	KITCHEN REMODEL	BOTH	07/15/17	11/15/17	NO	09/13/17 FINAL	LOS AL BLDRS
2-D	CART PAD	GRF	01/23/17	01/31/17	NO	03/29/17 FINAL	JOHNS LANDSCAPE
3-B	COUNTER TOPS	GRF	02/10/17	03/28/17	NO	06/01/17 FINAL	NATIONWIDE
3-Q	KITCHEN/REMODEL	BOTH	10/01/16	01/13/17	NO	01/05/17 FINAL	LOS AL BLDRS
3-R	HEAT PUMP	BOTH	05/02/17	06/02/17	NO	05/11/17 FINAL	ALPINE
4-D	HEAT PUMP	BOTH	07/15/17	10/15/17	NO	07/25/17 FINAL	GREENWOOD
4-D	WASHER/DRYER	BOTH	07/17/17	10/17/17	NO	NONE	CGR
4-D	WASHER/DRYER	BOTH	07/17/17	10/17/17	NO	08/08/17 ROUGH ELEC/PLUMB	CGR
4-D	WASHER/DRYER	BOTH	07/17/17	10/17/17	NO	10/10/17 FINAL	CGR
4-D	WINDOWS	BOTH	07/18/17	08/18/17	NO	07/25/17 LATH /08/28/17 FINAL	SEAPORT WINDOWS
5-A	CART PAD	GRF	06/20/17	07/20/17	NO	08/17/17 FINAL	JOHNS LANDSCAPE
5-N	KITCHEN REMODEL	BOTH	03/27/17	05/31/17	NO	04/17/17 FINAL	KONRAD CONSTRUCTION
7-K	COUNTERS /WINDOWS	BOTH	05/28/17	08/31/17	YES	11/21/17 FINAL	LOS AL BLDRS
7-K	RENOVATIONS	BOTH	05/28/17	08/31/17	YES	11/21/17 FINAL	LOS AL BLDRS
8-D	HEAT PUMP	BOTH	01/18/17	02/18/17	NO	02/17/17 FINAL	ALPINE
9-H	WINDOWS	BOTH	11/17/16	12/30/16	NO	02/06/17 FINAL	LOS AL BLDRS
10-H	TILE PATIO	GRF	07/10/17	08/10/17	NO	08/25/17 FINAL	PUROCLEAN
12-C	WINDOWS	BOTH	12/01/17	01/13/18	NO	NONE	BODIES GLASS SERVICE
12-C	BATH REMODEL	BOTH	02/06/18	03/30/18	NO	NONE	KRESS
13-A	ROOM ADDITION/PATIO	BOTH	08/14/17	10/04/17	NO	08/21/17 FOOTING	PEEK CONSTRUCTION
13-A	ROOM ADDITION/PATIO	BOTH	08/14/17	10/04/17	NO	09/06/17 SHEATHING	PEEK CONSTRUCTION
13-A	ROOM ADDITION/PATIO	BOTH	08/14/17	10/04/17	NO	09/15/17 ELEC/LATH/FRAMING	PEEK CONSTRUCTION
13-A	ROOM ADDITION/PATIO	BOTH	08/14/17	10/04/17	NO	09/21/17 DRYWALL	PEEK CONSTRUCTION
13-A	ROOM ADDITION/PATIO	BOTH	08/14/17	10/04/17	NO	11/06/17 FINAL	PEEK CONSTRUCTION
13-A	HEAT PUMP	BOTH	09/07/17	11/07/17	NO	11/06/17 FINAL	APINE
14-Q	HEAT PUMP	BOTH	07/20/17	10/20/17	NO	08/08/17 FINAL	GREENWOOD
15-H	CART PAD	GRF	10/06/17	12/06/17	NO	12/04/17 FINAL	JOHNS LANDSCAPE
16-F	HEAT PUMP	BOTH	10/20/17	11/20/17	NO	11/03/17 FINAL	YES
16-H	SHOWER	BOTH	09/01/17	12/02/17	NO	11/06/17 FINAL	LOS AL BLDRS
16-L	WASHER/DRYER	BOTH	05/01/17	05/30/17	NO	NONE	BERGKVIST
16-L	WASHER/DRYER	BOTH	05/01/17	05/30/17	NO	05/05/17 FRAM/ELEC/PLUM	BERGKVIST
16-L	WASHER/DRYER	BOTH	05/01/17	05/30/17	NO	05/26/17 FINAL	BERGKVIST
16-L	SHOWER CUT DOWN	BOTH	02/22/17	03/22/17	NO	03/21/17	NU KOTE
17-M	COUNTER TOPS/ LIGHTS	BOTH	02/27/17	08/27/17	NO	03/21/17 GROUND PLUM/ELEC	ALPHA MASTER
17-M	COUNTER TOPS/ LIGHTS	BOTH	02/27/17	08/27/17	NO	05/22/17 ROUGH PLUMBING	ALPHA MASTER
17-M	COUNTER TOPS/ LIGHTS	BOTH	02/02/17	08/27/17	NO	05/31/17 SHOWER HOT MOP	ALPHA MASTER
17-M	COUNTER TOPS/ LIGHTS	BOTH	02/20/17	08/27/17	NO	08/17/17 FINAL	ALPHA MASTER
17-M	HEAT PUMP	BOTH	03/25/17	04/25/17	NO	07/25/17 FINAL	YES
20-G	REMODEL	BOTH	01/20/17	04/20/17	YES	04/04/17 ROUGH PLUMBING	LOS AL BLDRS

INSPECTOR MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: Jerry Antisdell

MUTUAL BOARD MEETING DATE: REPORT FOR JANUARY FOR 2017

32-Q	HEAT PUMP	BOTH	03/09/17	06/20/17	NO	03/25/17 FINAL	GREENWOOD
33-B	BATH REMODEL	BOTH	09/11/17	12/30/17	NO	12/15/17 FINAL	LOS AL BLDRS
33-F	HEAT PUMP	BOTH	10/09/17	12/09/17	NO	11/06/17 FINAL	JAV-AIR
34-F	HEAT PUMP	BOTH	04/18/17	07/18/17	NO	04/25/17 FINAL	GREENWOOD
36-A	HEAT PUMP	BOTH	02/13/17	03/13/17	NO	03/13/17 FINAL	ALPINE
36-D	SHOWER CUT DOWN	BOTH	01/09/18	02/09/18	NO	NONE	NU KOTE
37-A	HEAT PUMP	BOTH	08/07/17	11/20/17	NO	09/08/17 FINAL	GREENWOOD
37-C	WINDOWS	BOTH	05/10/17	06/10/17	NO	05/24/17 FINAL	SWENMAN
37-K	FLOORING	GRF	07/24/17	08/25/17	NO	10/24/17 FINAL	FAMILY FLOORS
37-K	WINDOWS	BOTH	09/25/17	12/06/17	NO	11/06/17 FINAL	BODIES GLASS
37-K	COUNTER TOPS	BOTH	08/03/17	09/15/17	NO	08/24/17 FINAL	STONE AGE TILE
38-D	HEAT PUMP	BOTH	07/14/17	11/03/17	NO	09/21/17 FINAL	GREENWOOD
40-B	KITCHEN REMODEL	BOTH	01/30/17	02/28/17	NO	03/06/17 FINAL	BERGKVIST
40-D	HEAT PUMP	BOTH	04/24/17	07/30/17	NO	05/17/17 FINAL	GREENWOOD
41-A	REMODEL	BOTH	11/15/17	03/15/18	NO	12/01/17 ELEC/PLUMB	PIP CONSTRUCTION
41-R	WINDOWS	BOTH	06/14/17	07/27/17	NO	07/25/17 FINAL	SEAPORT WINDOWS
42-F	COUNTER TOP	BOTH	04/25/17	06/25/17	NO	05/15/17 FINAL	MAMUSCIA
42-I	FLOORING/MICRWAVE	BOTH	01/06/17	02/20/17	NO	01/27/17 FINAL	NATIONWIDE PAINTING
42-K	HEAT PUMP	BOTH	10/25/17	11/25/17	NO	11/07/17 FINAL	ALPINE
42-K	FLOORING	GRF	10/09/17	11/09/17	NO	10/31/17 FINAL	KARYS CARPET
42-L	FLOORING	GRF	01/06/17	02/20/17	NO	01/27/17 FINAL	NATIONWIDE PAINTING
43-H	PATIO/BLOCK WALL	BOTH	08/29/17	10/03/17	YES	02/09/17 FINAL	BERGKVIST
43-H	HEAT PUMP	BOTH	05/01/17	06/17/17	NO	06/17/17 FINAL	ALPINE
44-G	HEAT PUMP	BOTH	05/30/17	09/30/17	YES	09/21/17 FINAL	YES
44-G	ROOM ADDITION/REMODEL	BOTH	03/30/17	09/30/17	NO	NONE	ALPHA MASTER
44-G	ROOM ADDITION/REMODEL	BOTH	03/30/17	09/30/17	NO	05/05/17 FOOTING	ALPHA MASTER
44-G	ROOM ADDITION/REMODEL	BOTH	03/30/17	09/30/17	NO	06/20/17 PLUMBING	ALPHA MASTER
44-G	ROOM ADDITION/REMODEL	BOTH	03/30/17	09/30/17	NO	06/22/17 FRAM/ELEC/SHEAR	ALPHA MASTER
44-G	ROOM ADDITION/REMODEL	BOTH	03/30/17	09/30/17	NO	07/11/17 DRYWALL	ALPHA MASTER
44-G	ROOM ADDITION/REMODEL	BOTH	03/30/17	09/30/17	NO	09/21/17 FINAL	ALPHA MASTER
45-B	REMODEL	BOTH	05/01/17	09/01/17	NO	05/08/17 UNDERGROUND	RG CONSTRUCTION
45-B	REMODEL	BOTH	05/01/17	09/01/17	NO	06/05/17 FRAMING/ELECTRICAL	RG CONSTRUCTION
45-B	REMODEL	BOTH	05/01/17	09/01/17	NO	06/07/17 INSULATION	RG CONSTRUCTION
45-B	REMODEL	BOTH	05/01/17	09/01/17	NO	09/12/17 FINAL	RG CONSTRUCTION
45-B	FLOORING AND TRIM	GRF	08/15/17	10/30/17	NO	09/12/17 FINAL	MAMUSCIA
45-C	PATIO PAVERS	BOTH	11/27/17	12/29/17	NO	NONE	SYSTEM PAVERS
46-K	HEAT PUMP	BOTH	07/27/17	08/27/17	NO	08/01/17 FINAL	ALPINE
47-G	KITCHEN REMODEL	BOTH	01/05/17	03/20/17	NO	11/15/17 FINAL	AC&R CONSTRUCTION
47-G	KITCHEN REMODEL	BOTH	01/05/17	03/20/17	NO	NONE	A.C.R. CONSTRUCTION
47-D	REMODEL	BOTH	05/30/17	11/20/17	NO	06/20/17 FOOTING/ PLUMBING	LOS AL BLDRS
47-D	REMODEL	BOTH	05/30/17	11/20/17	NO	08/08/17 FRAM/ELEC/PLUM	LOS AL BLDRS
47-D	REMODEL	BOTH	05/30/17	11/20/17	NO	08/17/17 INSULATION	LOS AL BLDRS
47-D	REMODEL	BOTH	05/30/17	11/20/17	YES	08/24/17 DRYWALL	LOS AL BLDRS
47-D	REMODEL	BOTH	05/30/17	11/20/17	YES	12/18/17 FINAL	LOS AL BLDRS
47-G	PATIO REMODEL	BOTH	07/25/17	08/08/17	YES	08/02/17 FRAMING/TREATMENT	BERGKVIST
47-G	PATIO REMODEL	BOTH	07/25/17	08/08/17	YES	10/24/17 FINAL	BERGKVIST
48-B	SKYLIGHT LIVINGROOM	GRF	01/28/17	02/28/17	NO	02/28/17 FINAL	KRESS
48-H	PATIO	BOTH	07/05/17	10/31/17	YES	10/25/17 FINAL	LOS AL BLDRS

ALL SHADED AREAS HAVE BEEN SIGNED OFF

INSPECTOR MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: Jerry Antisdel

MUTUAL BOARD MEETING DATE: REPORT FOR JANUARY FOR 2017

CONTRACTS/PROJECTS

GUTTER AND ROOF MAINTENACE ON ALL TWO STORRY BUILDINGS BY ROOFING STANDARDS

CAMUTCD REPORT

COST FOR SIGNS FOR LIFT OPERATIONS NOT TO EXCEED \$800.00

FLAT ROOF REPAIRS ALL DONE WITH DOO-RITE CONSTRUCTION

SEWER CLEANING WITH EMPIRE PIPE CONTRACT GOOD THROUGH 2020

BUDGET COST TO REPLACE 18 ONE STORY ROOFS \$900.000

SIDEWALK REPAIRS AND REPLACEMENTS BY M J JURADO BUILDINGS 1-37

JOHNS LANDSCAPE CONTRACT GOOD THROUGH 2019

PEST /TERMITE CONTRACT GOOD THROUGH 2020

DRYER CONTRACT WITH WASH MULTIFAMILY GOOD THROUGH 2022

RF LIFT CONTRACT GOOD THROUGH 2018

Mutual Corporation No. Fifteen

MEMO

TO: MUTUAL FIFTEEN BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: APPROVE CHANGING ALL GREEN ZONES TO YELLOW LOADING ZONES
(NEW BUSINESS ITEM A)
DATE: JANUARY 16, 2018
CC: MUTUAL FILE

I move to approve changing all Mutual Fifteen green zones to yellow loading zones.

Mutual Corporation No. Fifteen

MEMO

TO: MUTUAL FIFTEEN BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: OC FIRE AUTHORITY OBTAINING LW MASTER KEYS
(NEW BUSINESS ITEM B)
DATE: JANUARY 16, 2018
CC: MUTUAL FILE

At the January 4, 2018, Presidents' Council, Executive Director Ankeny has respectfully requested the directive of each Mutual Board to provide the Orange County Fire Authority with Master Lock Box Keys.

I move to authorize GRF (Golden Rain Foundation) to provide Orange County Fire authority with **four (4)** master lock box keys to be used in any and all emergency situations that may arise within the Mutual.

Mutual Corporation No. Fifteen

MEMO

TO: MUTUAL FIFTEEN BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: INCIDENT REPORTS CONCERNING MUTUAL DIRECTORS
(NEW BUSINESS ITEM C)
DATE: JANUARY 16, 2018
CC: MUTUAL FILE

At the January 4, 2018, Presidents' Council, Executive Director Ankeny has respectfully requested the directive of each Mutual Board should a Shareholder(s) deem the need to contact GRF Security Services to take an Incident Report relative to actions imposed by the Mutual Boards and/or Director.

I move that should a Shareholder(s) request an Incident Report relative to actions of a Mutual Board or a Mutual Board member, that GRF Security Services is to direct the Shareholder to draft correspondence to the attention of the Mutual Board.

Mutual Corporation No. Fifteen

MEMO

TO: MUTUAL FIFTEEN BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS RECINDING POLICY 7701 – PERSONAL PROPERTY INSURANCE
AND ADOPTING POLICY 7701.15 – PERSONAL PROPERTY INSURANCE
(NEW BUSINESS ITEM E)
DATE: JANUARY 16, 2018
CC: MUTUAL FILE

I move to recind Policy 7701 – Personal Property Insuance and adopt Policy 7701.15 - Personal Property Insurance on a preliminary basis until the 30-day posting period is completed.

MUTUAL OPERATIONS**ADOPT DRAFT****PHYSICAL PROPERTY****Personal Property Insurance - Mutual Four**

Effective April 1, 2009, Mutuals Four, Eight, and Fifteen shareholders, whether residing in their apartment or not, shall carry personal property insurance to cover the personal contents of their apartment, to cover any damage to their apartment for which they are responsible, and to cover any damage, for which they are responsible, to adjacent apartments.

The following paragraph replaces paragraph one for Mutual Four only:

Effective January 2, 2010, Mutual Four shareholders, whether residing in their apartment or not, shall carry personal property insurance to cover the personal contents of their apartment, to cover any damage to their apartment for which they are responsible, and to cover any damage, for which they are responsible, to adjacent apartments.

The Golden Rain Foundation and Mutual Corporation are not responsible for personal property, or damage to personal property stored or parked on the street or in the carport, such as vehicles and other property stored in or under the storage cabinets.

Shareholder shall obtain sufficient coverage for additional living expenses should the shareholder be unable to occupy their apartment while repairs are made to their apartment.

Shareholder shall obtain personal liability insurance in an amount sufficient for the indemnification of other persons who may be injured on their property. If shareholder owns a pet, \$300,000 in personal liability coverage is recommended. If shareholder does not own a pet, it is recommended that the personal liability coverage be \$200,000.

Shareholder should consider obtaining sufficient coverage to insure the value of any artwork, jewelry, antiques or other items that would not normally be covered by an average policy for personal property.

MUTUAL**ADOPTION****FIFTEEN:**

Mutual Corporation No. Fifteen

MEMO

TO: MUTUAL FIFTEEN BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: APPOINT COMMITTEE TO INSPECT VACANT, UNOCCUPIED OR SEASONAL-
USE UNITS (NEW BUSINESS ITEM F)
DATE: JANUARY 16, 2018
CC: MUTUAL FILE

I appoint _____,

_____ as the Mutual Fifteen Vacant, Unoccupied or Seasonal-Use Unit

Inspection Committee.