

A G E N D A
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL FIFTEEN
June 15, 2020
Meeting begins at 1:00 p.m.
Zoom Video and Call Conference Meeting

TO ATTEND: The Shareholder will be provided with instructions on how to access the call via telephone or via video upon the Shareholder contacting GRF Mutual Administration at mutualsecretaries@lwsb.com or (562)431-6586 ext. 313 and requesting the call-in or log-in information.

TO MAKE COMMENTS DURING MEETING: In order to make a comment during the open Shareholder forum, the Shareholder must submit their name, Unit number, and telephone number, via e-mail at mutualsecretaries@lwsb.com, by no later than 3:30 p.m., on 06/12/2020, the business day before the date of the meeting. If you do not have access to an email, please call (562)431-6586 ext. 313 and let us know that you wish to make a comment during the open shareholder forum.

1. CALL TO ORDER
2. BOARD ROOM DECORUM
3. SHAREHOLDER COMMENTS (2-3 minutes per shareholder. Agenda items only)
4. ROLL CALL
5. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S):

Mr. Friedman, GRF Representative
Ms. Hopkins, Mutual Administration Director
Mr. Antisdell, Building Inspector
Ms. Barua, Recording Secretary

6. APPROVAL OF MINUTES:
 - a. **Regular Board Meeting Minutes of May 18, 2020**
7. BUILDING INSPECTOR'S REPORT Mr. Antisdell
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (pp. 3-7)
 - a. Update on Laundry Room doors
8. GRF REPRESENTATIVE Mr. Friedman
9. CONSENT CALENDAR
 - a. Discuss and vote to authorize transfers of funds for Mutual Fifteen (p. 8)
10. **UNFINISHED BUSINESS**
No Unfinished Business

(6.10.2020 rb)

11. **NEW BUSINESS**

- a. Approval of Mutual Monthly Finances (p. 9)
- b. Discuss and vote to rescind Resolution dated February 18, 2020 (p. 10)
- c. Discussion on Parking – curbs

STAFF BREAK BY 3:00 p.m.

- 12. SECRETARY / CORRESPONDENCE Mr. Pahlow
- 13. CHIEF FINANCIAL OFFICERS REPORT Mr. Harlow
- 14. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins
- 15. ANNOUNCEMENTS

a. Next Meeting: Monday, July 19, 2020 1:00 p.m. TBA

- 16. COMMITTEE REPORTS
- 17. DIRECTORS' COMMENTS
- 18. SHAREHOLDER(S)' COMMENTS (2-3 MINUTES, IF TIME PERMITS)
- 19. ADJOURNMENT

STAFF WILL LEAVE THE MEETING BY 4:00 p.m.

INSPECTOR MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: Jerry Antisdell

REPORT: JUNE 15TH 1:00 PM

PERMIT ACTIVITY							
UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	RECENT INSPECTION	CONTRACTOR / COMMENTS
1-D	FLOORING	GRF	04/27/20	09/30/20	NO	05/01/20 FINAL	ACE MAINTENANCE
6-A	WASHER/DRYER	BOTH	05/11/20	05/21/20	NO	05/13/20 PLUMBING	OGAN
6-A	WASHER/DRYER	BOTH	05/11/20	05/21/20	NO	06/01/20 FINAL	
14-D	HEAT PUMP	BOTH	05/27/20	08/27/20	NO	NONE	GREENWOOD
13-E	HEAT PUMP	BOTH	05/18/20	08/18/20	NO	06/01/20 FINAL	GREENWOOD
14-R	HEAT PUMP	BOTH	03/16/20	05/15/20	NO	05/21/20 FINAL	GREENWOOD
16-Q	PATIO ROOF	BOTH	04/27/20	06/30/20	NO	04/22/20 FINAL	BERGKVIST
18-D	CABINETS/COUNTER TOPS	BOTH	04/15/20	07/31/20	NO	05/14/20 PLUMB/ELEC	LOS AL BLDRS
23-F	WASHER/DRYER	BOTH	05/11/20	06/19/20	NO	NONE	BERGKVIST
23-F	HEAT PUMP	BOTH	04/23/20	07/23/20	NO	NONE	GREENWOOD
29-H	ROOM ADDITION	BOTH	02/15/20	06/30/20	NO	NONE	LOS AL BLDRS
31-C	LIGHTS AND SWITCHES	BOTH	03/12/20	05/30/20	NO	05/29/20 FINAL	MAMUSCIA
32-A	CARPORT CABINET	GRF	06/10/20	06/30/20	NO	NONE	IMAGINATION UNLIMITED
37-N	PATIO ROOF/ENCLOSURE	BOTH	03/16/20	04/30/20	YES	NONE	BERGKVIST
40-G	CARPORT CABINET	GRF	04/20/20	05/01/20	NO	04/23/20 FINAL	IMAGINATION UNLIMITED
41-H	REMODEL	BOTH	05/11/20	06/12/20	NO	NONE	BERGKVIST
46-E	FLOORING	GRF	05/30/20	06/30/20	NO	NONE	KARYS CARPET
47-E	CART PAD	GRF	05/20/20	06/20/20	NO	06/05/20 FINAL	ANGUIANO LAWN SERVICE
ALL SHADED AREAS HAVE BEEN SIGNED OFF							

ESCROW ACTIVITY

INSPECTOR MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: **Jerry Antisdel**

UNIT	PLI	NBO	FI	FCOEI	ROF	WARRANTY DATE
STOVE/OVEN/REFER						
1-D	07/18/19	03/25/20	03/25/20	04/08/20	05/12/20	4/8/2021
1-L	04/15/19					
5-B	10/24/19					
7-L	06/02/20					
7-R	03/11/20					
9-D	10/25/19					
10-D	04/27/20					
13-C	03/13/20					
13-H	09/28/18					
14-D	02/03/20	03/17/20	03/23/20	04/06/20	05/04/20	4/6/2021
15-B	01/02/19					
17-H	07/29/20	01/24/20	01/24/20	02/07/20	02/19/20	2/7/2021
18-D	02/19/20	03/02/20	03/12/20	03/26/20	05/08/20	3/26/2021
21-M	01/17/20					
22-E	09/13/19					
22-H	09/13/19					
23-K	06/06/19					
25-F	08/19/20	12/19/19	01/06/20	01/21/20		1/21/2021
29-R	06/08/20					
31-B	04/27/20					
31-C	12/18/19					
32-A	08/19/19					
32-J	10/26/19					
32-K	12/09/19					
34-L	03/02/20					
37-Q	04/19/19	03/28/20	04/07/20	04/21/20	05/28/20	4/21/2021
40-A	06/28/18					
41-E	05/16/19	12/03/20	12/10/20	12/19/19	01/31/20	12/19/2020

INSPECTOR MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: **Jerry Antisdell**

41-H		10/07/19	12/11/20	12/11/20	12/26/19	01/31/20	12/24/20220
41-P		06/10/20					
42-J		12/13/19					
44-A		08/30/19					
44-F		11/15/19					
46-E		01/16/20	05/06/20	05/06/20	05/20/20	06/03/20	5/20/2020
46-M		09/11/19					

ALL SHADED AREAS HAVE BEEN SIGNED OFF

NMI = New Member Inspection **PLI** = Pre-Listing Inspection **NBO** = New Buyer Orientation
FI = Final Inspection **FCOEI** = Final COE Inspection **ROF** = Release of Funds

CONTRACTS AND PROJECTS

- FENN TERMITE AND PEST CONTROL CONTRACT GOOD UNTIL MAY 31 ST 2023**
- FENN TERMITE AND PEST CONTROL FOR BAIT STATIONS UNTIL BOTH PARTIES AGREE TO CANCEL IN WRITING**
- EMPIRE PIPE CLEANING CONTRACT GOOD UNTIL DECEMBER 2022**
- ANGUIANO LAWN CARE CONTRACT GOOD UNTIL JUNE 30 2021**
- WASH MUTIFAMILY CONTRACT GOOD UNTIL MAY 11TH 2022**
- SOUTHERN PROPERTY FIRE PROTECTION SERVICED FIRE EXTINGUISHERS IN 12/ 2019 GOOD UNTIL 12/20**
- LIFT CONTRACT WITH RF ERECTION GOOD UNTIL DECEMBER 31 2020**
- WORKING ON A PRICE FOR LAUNDRY ROOM DOORS WITH OGAN**

CALLS AND VISITS TO UNITS AND LIFTS

- 15-25-D PRINT OUT LAB REPORT**
- 15-8-C FINAL HEAT PUMP**
- SIGN PERMIT FOR HEAT PUMP**
- 15-34-C CHECK PATIO**
- 15-10-E CHECK COUNTER TOP**
- 15-CHECK ON LIFT 41**
- 15-2-FCALLED IN SHOWER DOORS**
- 15-32-P TERMITE AT PATIO CALLED FENN**
- 15-23-J CHECK ON ROOF LEAK**
- SIGN PERMITS AND TAKE TO PRESIDENT TO SIGN**

INSPECTOR MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: **Jerry Antisdal**

15-23-J PUT IN ORDER TO RESCREEN BEDROOM AND DEN SCREENS
15-37-LIFT CALLED INTO RF
15-46-E CHECKED ON CARPORT LOCKS
15-42-B WENT TO UNIT TO CHECK ON RUSTY BATH BASIN
15-9-D TURNED IN ORDER FOR SMOKE ALARMS
15-7-L TALK ABOUT PRELISTING WITH SALES MAN
15 CHECK ON LIFT 42
15-39-F TALK TO CONTRACTOR ABOUT FLOORING
15-5-G CHECK ON HEATER
15-24-N WENT TO CHECK ON TERMITES
15-29-H CHECKED ON STAIRWAY POLE PUT IN ORDER TO REPAIR
15-45-G WENT TO CHECK ON SIDEWALK
15-10-D WENT TO CHECK SIDEWALK
15-33 TALKED TO SHARE HOLDER ABOUT HEAT PUMP
15-47-E TURNED IN WORK ORDER TO REPAIR POLE
15-31-C WENT TO UNIT TO DO FINAL ON LIGHTS
15-29-B WENT TO CHECK ON SIDEWALK
15-18-D WENT TO CHECK PLUMBING AND ELECTRICAL INSPECTION
15-4-C WENT TO UNIT TO CHECK ON BATHROOM FLOORING
15-28-C MOVE SIGN
15-37-Q WENT TO UNIT TO CHECK ON REFRIGERATOR AND PUT IN WORK ORDER FOR NEW ONE
15-4-C WENT TO UNIT TO MEET WITH FLOORING GUY
15-25-D LET PAINTER IN FOR TOUCH UP PAINT
DO PAYOUT FOR PATIO DOORS AT BLDG. 44
15-7-L WENT TO UNIT TO DO PRELISTING
15-6-A WENT TO UNIT FOR FINAL ON WASHER/DRYER
15-34-D WENT TO UNIT TO CHECK ON BAD BREAKER AND GAVE TO MAINTENANCE
WENT TO CHECK ON PATIO DOORS AT BLDG, 44
MET WITH OGAN TO GO OVER LAUNDRY ROOM DOOR REPLACEMENT
15-13 LIFT DOWN
15-40-D TURNED IN ORDER TO REPAIR GUTTER

INSPECTOR MUTUAL REPORT

MUTUAL: (15) FIFTEEN

INSPECTOR: **Jerry Antisdal**

15-25-D WENT TO UNIT TO CHECK ON PAINT JOB

15-37-N PAYOUT FOR PAINT TOUCH UP

15-25-D PAYOUT FOR DRYWALL REPAIR

15-47-E FINAL ON CART PAD

15-23-G SIGNED PAYOUT

15-7-J WENT TO UNIT TO CHECK ON WASP NEST

15-23-C SIGNED PAYOUT

15-37-Q WENT TO UNIT TO CHECK OVEN NOT WORKING AND PUT IN ORDER TO INSTALL NEW WHITE OVEN

15-29-R WENT TO UNIT TO DO PRELISTING

SIGNED PAY OUT FOR LIFTS 42/37/7

15-37-E WENT TO MEET WITH BERGKVIST TO GO OVER REPAIR FROM LEAK

15-34-C WENT TO UNIT TO CHECK ON CRACKED TOILET AND TURNED IN WORK ORDER FOR NEW ONE

15-32-A SIGNED PERMIT FOR CARPORT CABINET

15-10-D TURN IN WORK ORDER TO REPLACE WALK LIGHT RUSTED AT BOTTOM

15-41-P WENT TO UNIT TO DO PRELISTING

WENT TO CHECK LIFT 42 J END

WORKED ON MUTUAL REPORT

TALKED TO OGAN ABOUT LAUNDRY ROOM DOORS

BLDG. 13 TALKED TO SHAREHOLDER ABOUT GUTTER AND WENT TO UNIT TO CHECK

Mutual Corporation No. Fifteen

MEMO

TO: MUTUAL BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO AUTHORIZE TRANSFERS OF FUNDS FOR MUTUAL FIFTEEN (CONSENT CALENDAR, ITEM A)
DATE: JUNE 15, 2020
CC: MUTUAL FILE

I move that the Mutual Fifteen Board authorizes the following transfers of funds per detailed and dated resolutions.

<i>Transfer/ Invoice Date</i>	<i>Amount</i>	<i>Originating/Destination Accounts or Payee</i>
05/01/2020	\$16,829.00	Anguiano Lawn care (Invoice #: M052015)
05/15/2020	\$41,635.50	US Bank Checking to US Bank restricted Money Mkt.
05/29/2020	\$13,000.00	Trans-National Escrow (Invoice #: Sale of 46E)
06/01/2020	\$16,829.00	Anguiano Lawn care (Invoice #: M06215)
06/05/2020	\$245,705.00	ACH – Direct Debit from Multiple Shareholders to US Bank Checking
06/05/2020	\$118,613.53	US Bank Checkint o GRF-US Bank Checking
06/08/2020	\$102,317.37	US Bank Checking to US Bank Impound

Mutual Corporation No. Fifteen

MEMO

TO: MUTUAL BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: APPROVAL OF MUTUAL MONTHLY FINANCES (NEW BUSINESS, ITEM A)
DATE: JUNE 15, 2020
CC: MUTUAL FILE

I move to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of May 2020.

Mutual Corporation No. Fifteen

MEMO

TO: MUTUAL BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO RESCIND RESOLUTION DATED FEBRUARY 18, 2020 (NEW BUSINESS, ITEM B)
DATE: JUNE 15, 2020
CC: MUTUAL FILE

At the February 18, 2020, Board Meeting, the Board of Directors passed the following resolution : *RESOLVED to approve the placement of the By-Laws Amendment on the 2020-2021 ballot.*

I move to rescind the Resolution dated February 18, 2020, RESOLVED to approve the placement of the By-Laws Amendment on the 2020-2021 ballot.