



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL FIFTEEN

SUMMARY REPORT

Monday, August 15, 2022

Action/Request	Person Responsible																														
<p>1. <u>Approval of Minutes – a</u> The Regular Monthly Meeting Minutes of July 18, 2022 were approved to stand as corrected.</p>	Recording Secretary Mutual Board																														
<p>2. <u>Building Inspector’s Report – a</u> RESOLVED to approve the proposal from Anguiano Lawn Care for tree trimming schedule for the third quarter of 2022, at a cost not to exceed \$12,000.00. Funds to come from Landscaping Trees and authorize the President to sign any necessary documents.</p>	Mutual Board Physical Property Building Inspector Finance																														
<p>3. <u>Consent Calendar – a</u> RESOLVED that the Mutual Fifteen Board authorizes the following transfers of funds per detailed and dated resolutions.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Transfer/ Invoice Date</i></th> <th style="text-align: left;"><i>Amount</i></th> <th style="text-align: left;"><i>Originating/Destination Accounts or Payee</i></th> </tr> </thead> <tbody> <tr> <td>03/29/2022</td> <td>\$25,997.18</td> <td>Invoice# P-S107706 Check# 12175 Payee: Arrow Lift of CA</td> </tr> <tr> <td>07/14/2022</td> <td>\$17,749.00</td> <td>Invoice# Multiple Check# 12166 Payee: Anguiano Lawn Care</td> </tr> <tr> <td>07/19/2022</td> <td>\$51,744.50</td> <td>Transfer from US Bank Checking to US Bank Restricted Money Mkt.</td> </tr> <tr> <td>07/21/2022</td> <td>\$15,000.00</td> <td>Invoice# Sale of 24D Check# 4124 Payor: Januszka Group</td> </tr> <tr> <td>07/24/2022</td> <td>\$16,829.00</td> <td>Invoice# MO082215 Check# 12185 Payee: Anguiano Lawn Care</td> </tr> <tr> <td>07/26/2022</td> <td>\$23,788.06</td> <td>Transfer from US Bank Restricted Money Mkt. to US Bank Non-Restricted Money Mkt.</td> </tr> <tr> <td>08/05/2022</td> <td>\$285,799.41</td> <td>Transfer from ACH – Direct Debit from multiple shareholders to US Bank Checking</td> </tr> <tr> <td>08/05/2022</td> <td>\$159,673.10</td> <td>Transfer from US Bank Checking to GRF – US Bank Checking</td> </tr> <tr> <td>08/08/2022</td> <td>\$115,431.42</td> <td>Transfer from US Bank Checking to US Bank Impound (Property Taxes)</td> </tr> </tbody> </table>	<i>Transfer/ Invoice Date</i>	<i>Amount</i>	<i>Originating/Destination Accounts or Payee</i>	03/29/2022	\$25,997.18	Invoice# P-S107706 Check# 12175 Payee: Arrow Lift of CA	07/14/2022	\$17,749.00	Invoice# Multiple Check# 12166 Payee: Anguiano Lawn Care	07/19/2022	\$51,744.50	Transfer from US Bank Checking to US Bank Restricted Money Mkt.	07/21/2022	\$15,000.00	Invoice# Sale of 24D Check# 4124 Payor: Januszka Group	07/24/2022	\$16,829.00	Invoice# MO082215 Check# 12185 Payee: Anguiano Lawn Care	07/26/2022	\$23,788.06	Transfer from US Bank Restricted Money Mkt. to US Bank Non-Restricted Money Mkt.	08/05/2022	\$285,799.41	Transfer from ACH – Direct Debit from multiple shareholders to US Bank Checking	08/05/2022	\$159,673.10	Transfer from US Bank Checking to GRF – US Bank Checking	08/08/2022	\$115,431.42	Transfer from US Bank Checking to US Bank Impound (Property Taxes)	Mutual Board Finance
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<p>4. <u>New Business – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of July 2022.</p>	Mutual Board Finance
<p>5. <u>New Business – b</u> RESOLVED to approve renewal of the annual General Counsel Attorney Retainer Program (GCARP) with Roseman Law, APC, effective immediately, at a cost not to exceed \$500.00 annually. Funds to come from Operations and authorize the President to sign the necessary documentation.</p>	Mutual Board Mutual Administration Finance
<p>6. <u>New Business – c</u> RESOLVED to appoint Ronald Beeler as Advisory Director to the Mutual Fifteen Board of Directors, for the remaining 2022-2023 term of office.</p>	Mutual Board Recording Secretary
<p><u>Follow-Ups for Next Regular Board Meeting</u></p> <ol style="list-style-type: none"> 1. Mutual Monthly Finances 2. Consent Calendar 3. Guest Speaker: Security Director Mr. Rocha (security concerns) 4. Guest Speaker: FireAvert (via Zoom) 5. Discuss and vote to approve proposal for lighting by Service Maintenance 6. Discuss and vote to approve MJ Jurado proposal for stairwell repair 7. Discuss and vote to appoint Advisory Director for term 2022 – 2023 8. Discuss and vote to ratify resolution dated August 15, 2022 – exclude contracts from JSB Home Improvement, Inc. 	Mutual Board Security Recording Secretary