



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL FIFTEEN

SUMMARY REPORT

Monday, September 19, 2022

Action/Request	Person Responsible												
<p>1. <u>Approval of Minutes – a</u> The Regular Monthly Meeting Minutes of August 15, 2022 were approved to stand as written.</p>	Recording Secretary Mutual Board												
<p>2. <u>Approval of Minutes – b</u> The Special Board Meeting Minutes of August 25, 2022 were approved to stand as written.</p>	Recording Secretary Mutual Board												
<p>3. <u>Building Inspector’s Report – a</u> RESOLVED to approve the proposal from MJ Jurado for stairwell repair at 6 locations, at a cost not to exceed \$4,300.00 per location. Funds to come from Infrastructure Reserve and authorize the President to sign any necessary documents.</p>	Mutual Board Physical Property Building Inspector Finance												
<p>4. <u>Building Inspector’s Report – b</u> RESOLVED to approve the proposal from MJ Jurado for curb painting throughout all carports, at a cost not to exceed \$3,500.00. Funds to come from Painting Reserves and authorize the President to sign any necessary documents.</p>	Mutual Board Physical Property Building Inspector Finance												
<p>5. <u>Consent Calendar – a</u> RESOLVED that the Mutual Fifteen Board authorizes the following transfers of funds per detailed and dated resolutions.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #D9D9D9;"><i>Transfer/ Invoice Date</i></th> <th style="background-color: #D9D9D9;"><i>Amount</i></th> <th style="background-color: #D9D9D9;"><i>Originating/Destination Accounts or Payee</i></th> </tr> </thead> <tbody> <tr> <td>08/11/2022</td> <td>\$15,000.00</td> <td>Invoice# Sale of 29E Check# 041748 Payor: Castlehead, Inc. Escrows</td> </tr> <tr> <td>08/11/2022</td> <td>\$11,000.00</td> <td>Invoice# Sale of 34K Check# 4264 Payor: Januszka Group</td> </tr> <tr> <td>08/11/2022</td> <td>\$15,000.00</td> <td>Invoice# Sale of 34K Check# 4258 Payor: Januszka Group</td> </tr> </tbody> </table>	<i>Transfer/ Invoice Date</i>	<i>Amount</i>	<i>Originating/Destination Accounts or Payee</i>	08/11/2022	\$15,000.00	Invoice# Sale of 29E Check# 041748 Payor: Castlehead, Inc. Escrows	08/11/2022	\$11,000.00	Invoice# Sale of 34K Check# 4264 Payor: Januszka Group	08/11/2022	\$15,000.00	Invoice# Sale of 34K Check# 4258 Payor: Januszka Group	Mutual Board Finance
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08/22/2022	\$51,744.50	Transfer from US Bank Checking to US Bank Restricted Money Mkt.	
08/25/2022	\$15,000.00	Invoice# Sale of 32Q Check# 102984 Payor: Coast Cities Escrow	
09/06/2022	\$146,587.00	Transfer from US Bank Checking to GRF – US Bank Checking	
09/06/2022	\$285,694.66	Transfer from ACH – Direct Debit from multiple shareholders to US Bank Checking	
09/07/2022	\$116,236.00	Transfer from US Bank Checking to US Bank Impound (Property Taxes)	
6. <u>New Business – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of August 2022.			Mutual Board Finance
7. <u>New Business – b</u> RESOLVED to ratify resolution dated August 15, 2022 “RESOLVED to exclude JSB Home Improvement, Inc. contractor for working within Mutual 15.”			Mutual Board Mutual Administration Physical Property Building Inspector
8. <u>New Business – c</u> RESOLVED to approve rental of unit 12-C.			Mutual Board Recording Secretary Stock Transfer



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<p>9. <u>New Business – d</u> RESOLVED to approve carport landscape renovations at carports 2, 8 and 13 work to be completed by Anguiano Lawn Care, at a cost not to exceed \$4,000.00. Funds to come from Landscape Extras and authorize the President to sign any necessary documentation.</p>	Mutual Board Physical Property Building Inspector Finance
<p>10. <u>New Business – e</u> RESOLVED to ratify phone poll conducted on August 30, 2022 <i>“RESOLVED to approve electric vehicle application and authorize the President to sign any necessary documentation.”</i></p>	Mutual Board Physical Property Building Inspector
<p><u>Follow-Ups for Next Regular Board Meeting</u></p> <ol style="list-style-type: none"> 1. Mutual Monthly Finances 2. Consent Calendar 3. Guest Speaker: Security Director Mr. Rocha 4. Guest Speaker: FireAvert (via Zoom) 5. Discuss and vote to approve proposal for repainting arrows and stops. 6. Discuss and vote to approve the 2023 Operational Budget for Mutual 15 7. Guest Speaker: Mallorie Hall 8. Discuss and vote to approve proposal for breezeway lighting 9. Discuss and vote to approve proposal for replacing electrical panels to meet insurance requirements 10. Discuss and vote to approve proposal for drip system 40 x \$1000 11. Discuss and vote to authorize Mutual Attorney to draft Rules & Regulation for water fines regulations 12. Discuss and vote to authorize Mutual Attorney draft Rules & Regulation regarding appliances 13. Discuss and vote to authorize the Mutual Attorney to draft Rules & Regulation regarding pest control 14. Discuss and vote to ratify Resolution dated September 19, 2022 approve contract with Superwire (Spectrum) 	Mutual Board Security Recording Secretary