



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL FIFTEEN

SUMMARY REPORT

Monday, July 17, 2023

Action/Request	Person Responsible
<p>1. <u>Resignations & Appointments to Board – a</u> RESOLVED to respectfully accept the resignation of Bernie Koagel as Vice President and Director of the Mutual Fifteen Board of Directors.</p>	Mutual Board Mutual Administration Assistant Portfolio Specialist
<p>2. <u>Resignations & Appointments to Board – b</u> RESOLVED to appoint Ron Gildner as Director to the Mutual Fifteen Board of Directors for the remaining 2023-2024 term.</p>	Mutual Board Mutual Administration Assistant Portfolio Specialist
<p>3. <u>Resignations & Appointments to Board – c</u> RESOLVED to appoint Ron Gildner as Vice President to the Mutual Fifteen Board of Directors for the remaining 2023-2024 term of office.</p>	Mutual Board Mutual Administration Assistant Portfolio Specialist
<p>4. <u>Approval of Minutes – a</u> The Regular Monthly Meeting Minutes of June 15, 2023 were approved by general consent of the board as presented.</p>	Mutual Board Mutual Administration
<p>5. <u>Unfinished Business – a</u> RESOLVED to ratify proposed rule change by amending Section 3.1 - <u>Patios</u> of the Rules and Regulations; the 28-day posting requirement has been met.</p>	Mutual Board Mutual Administration Physical Property
<p>6. <u>Unfinished Business – b</u> RESOLVED to ratify proposed rule change by amending Section 3.2 – <u>Golf Cart & Scooter Pads</u> of the Rules and Regulations; the 28-day posting requirement has been met.</p>	Mutual Board Mutual Administration Physical Property
<p>7. <u>Unfinished Business – c</u> RESOLVED to ratify proposed rule change by amending Article IV – <u>Landscape</u> of the Rules and Regulations; the 28-day posting requirement has been met.</p>	Mutual Board Mutual Administration Physical Property
<p>8. <u>Unfinished Business – d</u> RESOLVED to approve 15-7514-4 – <u>Indemnity Agreement Pursuant to Patio Area Regulations</u> as reviewed and amended by Mutual Attorney.</p>	Mutual Board Mutual Administration Physical Property



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<p>9. <u>Unfinished Business – e</u> RESOLVED to approve 15-7507-4 – <u>Golf Cart Parking Pad Installation, Maintenance, and Indemnity Form</u> as reviewed and amended by Mutual Attorney.</p>	Mutual Board Mutual Administration Physical Property
<p>10. <u>Unfinished Business – f</u> RESOLVED to approve the 15-7425-4 – <u>Planter Area Installation, Maintenance, and Indemnity Agreement Form</u> as reviewed and amended by Mutual Attorney.</p>	Mutual Board Mutual Administration Physical Property
<p>11. <u>Building Inspector’s Report – a</u> RESOLVED to authorize the Mutual 15 Building Inspector to go out for bid for painting on Buildings 34-48.</p>	Mutual Board Physical Property Building Inspector
<p>12. <u>Building Inspector’s Report – b</u> RESOLVED to authorize the Mutual 15 Building Inspector to go out to bid for Roof Replacement for two, two-story buildings, and three loft buildings.</p>	Mutual Board Physical Property Building Inspector
<p>13. <u>Building Inspector’s Report – c</u> RESOLVED to approve Fenn Termite and Pest Control 3-Year Bait Station Proposal from 2023-2026 at a cost not to exceed \$5,580.00 for year one, \$6,384 for year two, and \$6,384.00 for year three, for a total cost not to exceed \$18,348.00 for Three years. Funds to come from Pest Control and authorize the President to sign any necessary documentation.</p>	Mutual Board Physical Property Building Inspector Finance
<p>14. <u>Building Inspector’s Report – d</u> RESOLVED to approve the Arrow Lift Maintenance Contract for Mutual 15 at a cost not to exceed \$32,459.60. Funds to come from Infrastructure Reserves and authorize the President to sign any necessary documentation.</p>	Mutual Board Physical Property Building Inspector Finance
<p>15. <u>Building Inspector’s Report – e</u> RESOLVED to approve permit for patio proposal at Unit 15-023A. Work to be done at the shareholder’s expense.</p>	Mutual Board Physical Property Building Inspector
<p>16. <u>Building Inspector’s Report – f</u> RESOLVED to approve permit for patio proposal at Unit 15-029E. Work to be done at the shareholder’s expense.</p>	Mutual Board Physical Property Building Inspector



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<p>17. <u>Building Inspector's Report – g</u> RESOLVED to approve permit for patio proposal at Unit 15-030D. Work to be done at the shareholder's expense.</p>	Mutual Board Physical Property Building Inspector									
<p>18. <u>Consent Calendar – a</u> RESOLVED that the Mutual Fifteen Board authorizes the following transfers of funds per detailed and dated resolutions.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><i>Transfer/ Invoice Date</i></th> <th style="text-align: center;"><i>Amount</i></th> <th style="text-align: center;"><i>Originating/Destination Accounts or Payee</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">6/08/2023</td> <td style="text-align: center;">\$137,734.73</td> <td>US Bank Checking to GRF-US Bank Checking</td> </tr> <tr> <td style="text-align: center;">06/20/2023</td> <td style="text-align: center;">\$54,900.00</td> <td>Transfer from US Bank Checking to US Bank Non-Restr. Money Mkt.</td> </tr> </tbody> </table>	<i>Transfer/ Invoice Date</i>	<i>Amount</i>	<i>Originating/Destination Accounts or Payee</i>	6/08/2023	\$137,734.73	US Bank Checking to GRF-US Bank Checking	06/20/2023	\$54,900.00	Transfer from US Bank Checking to US Bank Non-Restr. Money Mkt.	Mutual Board Finance
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<p>19. <u>New Business – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of June 2023.</p>	Mutual Board Finance									
<p>20. <u>New Business – b</u> RESOLVED to appoint Vicky Bowles as Mutual Fifteen Advisory Director.</p>	Mutual Board Assistant Portfolio Specialist									
<p>21. <u>New Business – e</u> RESOLVED to approve that all Mutual Fifteen Interior Remodels permits submitted to GRF Physical property department will be going to the Mutual Fifteen President or Mutual Fifteen Vice President for approval.</p>	Mutual Board Mutual Admin. Physical Property									



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<p>22. <u>New Business – f</u> RESOLVED to approve that all Mutual Fifteen Patio, Golf Carts, and Landscape permits submitted to GRF Physical Property Department will go through the Mutual Fifteen Design Review Committee and then go to the Mutual Fifteen Board for approval.</p>	Mutual Board Mutual Admin. Physical Property
<p><u>Follow-Ups for Next Regular Board Meeting</u></p> <ol style="list-style-type: none"> 1. Mutual Monthly Finances 2. Consent Calendar 3. Discuss and vote to approve the CINC Portal & Invoice Approval form. 4. Discuss and vote to approve Washer/Dryer lease. 	Mutual Board Assistant Portfolio Specialist