



# REGULAR MONTHLY BOARD OF DIRECTORS MEETING

## MUTUAL FIFTEEN

### SUMMARY REPORT

Monday, October 16, 2023

Action/Request	Person Responsible									
<p><b>1. <u>Approval of Minutes – a</u></b>            The Regular Monthly Meeting Minutes of September 18, 2023 were approved by general consent of the board as presented.</p>	Mutual Board Port. Specialist									
<p><b>2. <u>Building Inspector’s Report – a</u></b>            RESOLVED to approve proposal for patio extension at Unit 15-008E. Work to be done at the shareholder’s expense.</p>	Mutual Board Physical Property Building Inspector									
<p><b>3. <u>Building Inspector’s Report – b</u></b>            RESOLVED to approve the proposal from Paragon Spray Foam Inc. for 2 drain replacement for 2 more roofs at a total cost not to exceed \$8,000.00. Funds to come from Roofing Reserves and authorize the President to sign any necessary documentation.</p>	Mutual Board Physical Property Building Inspector Finance									
<p><b>4. <u>Building Inspector’s Report – c</u></b>            RESOLVED to approve the proposal from Arrow Lift on lift door lock replacement purchase for a cost of \$4,209.65/each at a total cost not to exceed \$17,000.00. Funds to come from Infrastructure Reserves and authorize the President to sign any necessary documentation.</p>	Mutual Board Physical Property Building Inspector Finance									
<p><b>5. <u>Consent Calendar – a</u></b>            RESOLVED to move that the Mutual Fifteen Board authorizes the following transfers of funds per detailed and dated resolutions as presented.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #D9D9D9;"> <th style="width: 15%;">Transfer/ Invoice Date</th> <th style="width: 15%;">Amount</th> <th style="width: 70%;">Originating/Destination Accounts or Payee</th> </tr> </thead> <tbody> <tr> <td>09/29/2023</td> <td style="text-align: right;">\$22,135.00</td> <td>J&amp;J Landscaping (Invoice #: M0092315)</td> </tr> <tr> <td>10/04/2023</td> <td style="text-align: right;">40,000.00</td> <td>US Bank Non-Restr. MM/US Bank Checking</td> </tr> </tbody> </table>	Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee	09/29/2023	\$22,135.00	J&J Landscaping (Invoice #: M0092315)	10/04/2023	40,000.00	US Bank Non-Restr. MM/US Bank Checking	Mutual Board Physical Property
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<p><b>6. <u>New Business - a</u></b>            RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual’s operating and reserve accounts, the check</p>	Mutual Board Finance									



# REGULAR MONTHLY BOARD OF DIRECTORS MEETING

## MUTUAL FIFTEEN

### SUMMARY REPORT

Monday, October 16, 2023

Action/Request	Person Responsible
registers, monthly general ledger and delinquent assessment receivable reports for the month of August 2023.	
<p><b>7. <u>New Business – b</u></b>            RESOLVED to approve Mr. C’s Towing Agreement for the towing of vehicles when there is a violation of Mutual Rules, effective 2023-2024, and authorize the President to sign the agreement.</p>	Mutual Board Mutual Administration Security
<p><b><u>Follow-Ups for Next Regular Board Meeting</u></b></p> <ol style="list-style-type: none"> <li><b>1. Mutual Monthly Finances – September &amp; October</b></li> <li><b>2. Consent Calendar</b></li> <li><b>3. Discuss and vote to approve the 2024 Operating Budget – Special Meeting</b></li> </ol>	Mutual Board Portfolio Specialist